

## ***General Principles***

Modern slavery is a crime and a violation of fundamental human rights. All types of modern slavery have in common the deprivation of a person's liberty by another in order to exploit them for personal or commercial gain. We are committed to acting ethically and with integrity in all our business dealings and relationships and to ensure modern slavery is not taking place anywhere in our own business, or in any of our supply chains.

We are also committed to ensuring there is transparency in our own business and in our approach to tackling modern slavery throughout our business relationships, consistent with our disclosure obligations under the Modern Slavery Act 2015. As part of this process, we will review our supply chain to identify and assess potential risk areas.

We expect high standards from all our subcontractors, suppliers and other business partners and have made this a contractual term in our agreements with significant suppliers wherever possible.

This policy applies to all persons working for us or on our behalf in any capacity, including employees at all levels, directors, officers, agency workers, seconded workers, interns, agents, contractors, external consultants, third-party representatives and business partners.

This policy does not form part of any employee's contract of employment, and we may amend it at any time.

## ***Responsibility for the Policy***

The directors of Infotec have overall responsibility for ensuring this policy complies with our legal and ethical obligations, and that our employees comply with it.

The group HR Manager shall lead adherence to this policy by ensuring that all recruitment is compliant to our Recruitment & Selection Policy & Procedure, where pre-employment references and entitlement to work in the UK are evidenced.

The Quality Department has responsibility for control and update of this policy

The Purchasing Team provide support by reviewing the risk profile of our supply chain to ensure that any procedures implemented are effective in countering modern slavery.

## ***Compliance with the Policy***

You must ensure that you read, understand and comply with this policy.

The prevention, detection and reporting of modern slavery in any part of our business or supply chains is the responsibility of all those working for us or under our control. You are required to avoid any activity that might lead to, or suggest, a breach of this policy.

Although you should report any concerns regarding modern slavery and/or human trafficking in any parts of our business or supply chains, you are also encouraged to discuss a specific matter (or our policy or relevant legislation) with any senior manager.

If you are in any doubt about whether a particular act or working conditions in any of our business relationships may contravene any aspect of this policy, then err on the side of caution and always report it.

We encourage openness and will support anyone who raises genuine concerns in good faith even, if they turn out to be mistaken. We are committed to ensuring no one suffers any detrimental treatment as a result of reporting in good faith their knowledge, or suspicion, that modern slavery is taking place in any part of our business or in any of our supply chains.

## ***Communication and Awareness of this Policy***

Our zero-tolerance approach to modern slavery is communicated to all significant suppliers, contractors and business partners at the outset of our business relationship with them and reinforced as appropriate thereafter.

## ***Breaches of this Policy***

Any employee who breaches this policy could face disciplinary action, which could result in dismissal for misconduct or gross misconduct.

We may terminate our relationship with other individuals and organisations working on our behalf if they breach this policy.

## ***Legal Compliance***

This Policy shall also be considered as a Modern Slavery and Human Trafficking Statement, as required under the Modern Slavery Act 2015.

## ***Review and Publication***

This Policy is reviewed and updated annually and publicly available on the Infotec web site.

Endorsed by:

A handwritten signature in black ink, appearing to read "Tim Court".

Tim Court - Managing Director

A handwritten signature in blue ink, appearing to read "Neil Scott".

3<sup>rd</sup> April 2025

Neil Scott - Chief Operating Officer